




WILLIAM E. RUSSELL SCHOOL

ARRIVAL & DISMISSAL

FREQUENTLY ASKED QUESTIONS | SCHOOL YEAR 2020-2021

TRANSLATION LINKS

[Español](#) [Kreyòl Ayisyen](#) [Português](#) [Tiếng Việt](#) [中文](#) [Soomaali](#)

<p>PARENT DROP-OFF & PICK UP Parent Drop Off/ Pick Up Information</p>  <p>We are unable to accommodate dismissal changes after 2:45.</p>	<p>To ensure the safety of all students, parents and guardians are reminded that students cannot be dropped off without supervision prior to 8:00am. We do not have available staff to supervise students prior to the school day unless they are enrolled in a before-school program.</p> <p>Morning drop-off takes place on Columbia Road/or Roseclair Street. Parking is not permitted on Columbia Road (police actively ticket and tow) in front of the school to accommodate buses. Parents are permitted to escort students to classrooms on the first day of school only.</p> <p>Dismissal (parent pick-up) takes place on Columbia Road. Parents are encouraged to arrive early and park on any of the surrounding side streets to avoid congestion on Columbia Road.</p> <p>Cars that block resident driveways, ramps, school parking lot, bus lane or hydrants will be ticketed and towed!</p>
<p>PARENT DROP-OFF & PICK UP Bus Rider Information</p> 	<p>School buses arrive and depart at our main entrance: 750 Columbia Road, Dorchester Ma 02125. Bus dismissal begins at 3:10 and buses usually depart from the Russell School between 3:10-3:20 p.m.. See the exact location of your child's school bus by downloading the free app: Where's My School Bus or goto schoolbus.bostonpublicschools.org</p> <p>To use the app, you need your child's student ID, date of birth, and the last name of the primary guardian registered with BPS. Students who violate School-Based Rules while on school buses may be denied transportation for up to three days without a hearing. Denial of transportation beyond three days requires a hearing.</p>
<p>TARDY PROCEDURES</p>	<p>Students who enter the building after 8:30 a.m. are considered tardy. They must check-in at the main office (located on the second floor) and receive a pass before transitioning to class.</p>
<p>CHANGES TO DISMISSAL PLANS</p>	<p>All changes to dismissal plans, for example, a different pick-up person or not riding the bus, must be communicated to the school in writing with the date and signature of the child's parent or guardian prior to 2:45 pm. Due to the volume of students and changes that occur, we cannot accommodate dismissal changes after 2:45pm. Parents may pick up their student from the bus line before they board but please be reminded that BPS policy states that any student assigned to a bus must be placed on that bus if a parent has not arrived to pick them up by the time the bus leaves the school.</p>
<p>NO-ENTRY HOURS: 7:30-8:00am / 2:45-3:25pm</p> 	<p>To ensure the safety of our students and staff, the building is closed to students who are not enrolled in a morning program prior to 8:00 a.m. Please do not leave students unattended prior to 8:00am. The school building is exit only between 2:45-3:20pm. Parents, guardians and visitors are not permitted to enter the building during this time. Students are escorted outside for parent pick-up on Columbia Road at 3:05 p.m. daily.</p>